



Instructions to Access Student Grades

Fall 2007

1. Visit <http://register.virtualvirginia.org/maestro/>. Enter your username and password and click "Login".

Virtual VIRGINIA

Welcome to Virtual Virginia's Registration System

Upon your first visit to this page, a school official will need to create an account for your account per school is permitted. After successful completion of this account, you will receive your login information. This account will be used to register all students from your school. Your registration account, return to this page and login to begin the registration process.

If you don't have an account, you may [create one here](#).

Visit <http://register.virtualvirginia.org/maestro/> and enter your login information. Click on "Login".

User ID:

Password:

Login

[Forgot your password?](#)

Virtual Virginia - www.virtualvirginia.org

2. Click on the "Students" tab.

The screenshot shows the Virtual Virginia website interface. At the top left is the logo for Virtual Virginia, featuring a green arrow pointing right with the text "Virtual VIRGINIA" below it. To the right of the logo is the text "Today's". Below the logo is a horizontal navigation bar with several tabs: "Home", "Students", "Mentors", "Teachers", "Logs", "Files", "Search", and "School Information". The "Students" tab is highlighted in green, and a red arrow points to it from a red-bordered callout box. The callout box contains the text "Click on the 'Students' tab." Below the navigation bar is a sidebar on the left with a "Home" icon and the text "Home". Below this are links for "Message Board", "Calendar", "Change Password", and "Contact Help Desk". Further down is an "External Links" section with a link for "Virtual Virginia User Manual". At the bottom of the sidebar is a "Search" box with a text input field and a search button with the text ">>". The main content area on the right displays an email message. The message header includes "From: Virtual Virginia", "Date: 3/24/2007 4:30:32 PM", and "Subject: Welc...". The message body contains the text: "Welcome to ... information System!", "If this is your manual in PDF, please take a moment to review the user manual. Click here to...", and "If you have any questions, you can reach the Virtual Virginia Help Desk at support@virtualhelpdesk.org or...". At the bottom of the page, there is a footer with the text "Maestro V.1.0.14" and "Boca Raton, FL. All Rights Reserved 2004-2007".

3. Click on the student's name for whom you would like to collect the grade report.

Students Mentors Teachers Logs Files Search

Students

Available Filters

Status: Active
Affiliation: BVHS
District: Broward

1 Active Students found:

Name	Grade	Gender	Special Needs
Student, Awesome	11	Female	None

Click on the name of the student for whom you would like to obtain the grade report.

4. Click on "Grade Reports" in the left side menu.

The screenshot shows a student profile for "Awesome Student". The left sidebar contains a menu with sections: Information (Home, Personal Information, Student History), Communication (View Communication, Add Communication, Send E-mail), and Enrollments (Current Enrollments, Enroll in a course, Grade Reports). The main content area includes Personal Info (Name: Awesome Student, Affiliation: BVHS, Phone: (555) 555-5555, Status: Active, STI: , Guardians: None), Current Courses (a table with one row: AP Biology, TJ Ryan, Spring Block, Bernard Bernard, 01/07/2008, 05/23/2008), and Comments (There are no comments associated with this student). A red box highlights the text "Click on 'Grade Reports' in the left side menu." with a red arrow pointing to the "Grade Reports" menu item.

Awesome Student

Information

- Home
- Personal Information
- Student History

Communication

- View Communication
- Add Communication
- Send E-mail

Enrollments

- Current Enrollments
- Enroll in a course
- Grade Reports

Personal Info

Name: **Awesome Student** Student ID: **83**
Affiliation: **BVHS** Grade: **11th**
Phone: **(555) 555-5555** Gender: **Female**
Status: **Active** LCMS Login: **awestude**
STI:
Guardians: **None**

Current Courses

This student is currently enrolled in the following course(s):

Course	Teacher	Section	Start	End
AP Biology	TJ Ryan	Spring Block	Bernard Bernard	01/07/2008 05/23/2008

Comments

There are no comments associated with this student.

Search

















Click on "Grade Reports" in the left side menu.

- Click on the PDF icon next to the course for which you would like to obtain the grade report.

Welcome, Virtual Virginia
Today is Thursday, 12/20/2007
[Logout](#)

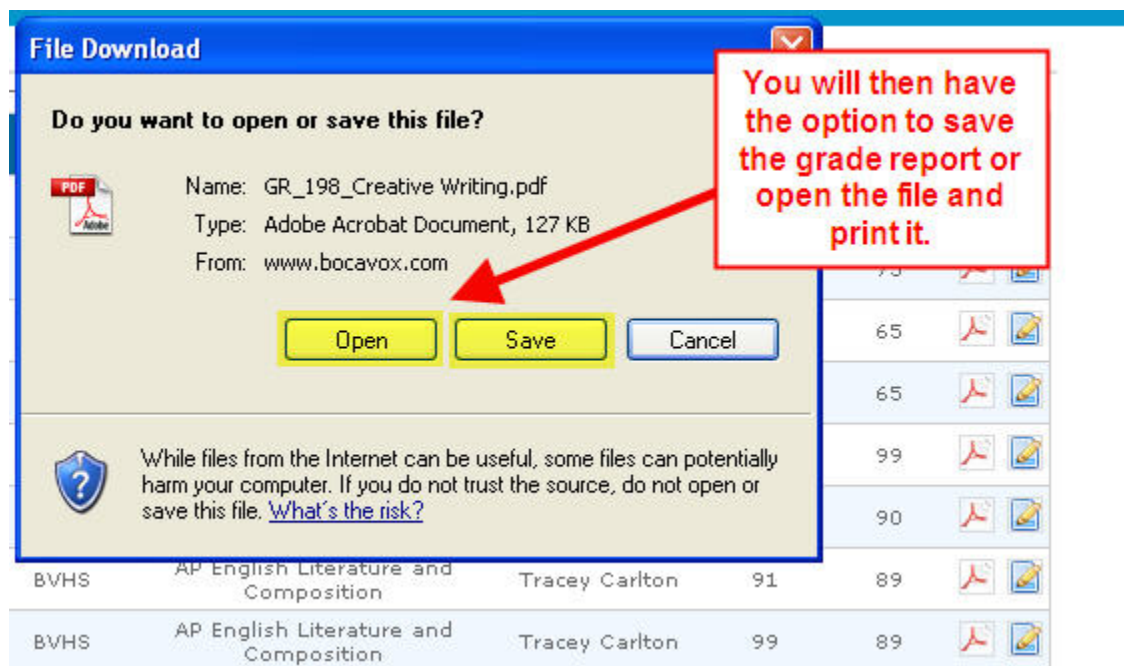
Teachers | **Courses** | **Filters** | **Reports** | **Affiliations** | **Files** | **Sections** | **Search** | **Administration**

Grade Reports for Awesome Student

<u>Issued On</u>	<u>Period</u>	<u>School</u>	<u>Course</u>	<u>Instructor</u>	<u>Final Grade</u>	<u>Exam Grade</u>	
11/28/2007	2007-2008	Virtual Virginia	Creative Writing	Meagan Taylor-Booth	81	92	 
12/05/2007	2007-2008	BVHS	AP U.S. Government	Brad Davis	65	75	 
12/18/2007	2007-2008	BVHS	AP Macroeconomics	Cheryl Estep	89	65	 
12/18/2007	2007-2008	BVHS	AP Macroeconomics			65	 
12/18/2007	2007-2008	BVHS	AP English Literature and Composition			99	 
12/18/2007	2007-2008	BVHS	AP English Literature and Composition			90	 
12/18/2007	2007-2008	BVHS	AP English Literature and Composition	Tracey Carlton	91	89	 
12/18/2007	2007-2008	BVHS	AP English Literature and Composition	Tracey Carlton	99	89	 

Click on the PDF icon next to the course for which you need to download the grade report.

6. You will be given the option to “Open” or “Save” the document. Please click the appropriate button.



Questions? Please contact the Virtual Virginia Registrar/Student Information System Assistant, Mary Joe Walbrook at maryjoe.walbrook@virtualvirginia.org or 866.903.8194.