

Appendix E: Student & Parent/Guardian Participation Agreements

The Student & Parent/Guardian acknowledgments below must be signed by both student and parent/guardian. The local school counselor is required to obtain signatures prior to each Virtual Virginia course start date, and keep this documentation on file in the school counseling office for the remainder of the academic year.

Through continuous communication and effective time management can students be successful in a Virtual Virginia course. To ensure that local school counselors, students, and parents/guardians are aware of the policies and procedures that accompany this commitment, please complete the Student and Parent/Guardian acknowledgments below.

Student Acknowledgment

I understand that for each online course, there are a minimum number of assignments that must be completed each week. Failure to submit the minimum number of assignments on a weekly basis may result in my removal from the course and may result in a failing grade being reported on my academic transcript.

I also acknowledge that I will follow all policies and procedures outlined in the Virtual Virginia Student and Parent handbook.

Student Signature: _____

Date: _____

Parent/Guardian Acknowledgement

I acknowledge that I must coordinate with the local school counselor and local school mentor when the performance of my son/daughter in a Virtual Virginia course needs to be addressed.

Parent/Guardian Email Address: _____

Parent/Guardian Signature: _____

Date: _____

Important Note: Many types of email accounts, such as work email accounts, are not secure. As such, employers or email service providers may have access to any confidential information (such as grades or performance) that Virtual Virginia communicates through email.